

---

<b>SUBMISSION TO:</b>	<b>Administration</b>
<b>AGENDA REFERENCE:</b>	Late Item - 10.4.4
<b>SUBJECT:</b>	Bremer Bay Civic Square Request for Quotation
<b>LOCATION/ADDRESS:</b>	n/a
<b>NAME OF APPLICANT:</b>	n/a
<b>AUTHOR:</b>	Brent Bailey
<b>DISCLOSURE OF ANY INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	18 <sup>th</sup> July 2017

---

## **SUMMARY**

This item provides the recommendation report for the Bremer Bay Civic Square and Paperbarks Park. The recommendation is to accept Earthcare as the preferred respondent and authorise the CEO to negotiate further cost savings and project refinement to meet the allocated budget and seek alternatives to the proposed skate park solution provided by Earthcare.

## **ATTACHMENT**

Attachment 10.4.4(a) - Recommendation Report  
CONFIDENTIAL Attachment 10.4.4(b) - Detailed RFQ Documentation

## **BACKGROUND**

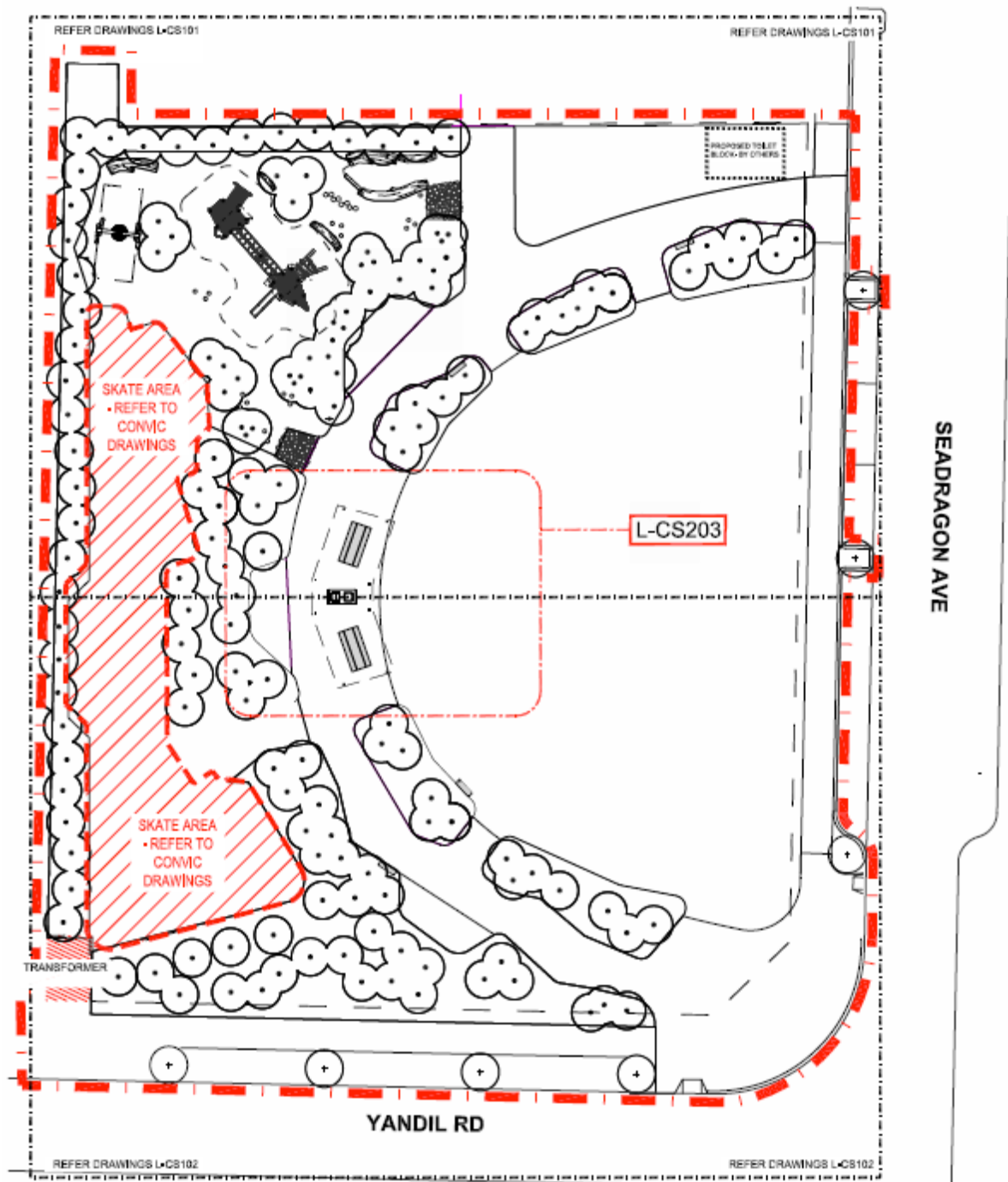
Utilising the procurement services of WALGA the Shire invited Quotations (RFQ) through the preferred supplier network for the construction of the Bremer Bay Civic Square, Skate Park and upgrades to Paperbarks Park.

This project has been under development and a detailed design process using Landscape Architects UDLA and the preferred supplier approach was considered the best means of procuring contract resources to undertake a project of this complexity.

The project which was issued for RFQ includes:

- 1) Construction of the Civic Square (site plan below)
- 2) Detailed Design and Construction of the Skate Park
- 3) Upgrades to Paperbarks Park including new fencing, table, pathways and BBQ

There were four suppliers who reviewed the RFQ documentation and one supplier proceeded to respond formally with a proposal.



## **CONSULTATION**

WALGA

## **COMMENT**

An evaluation meeting was held following the closure of the RFQ process between the evaluation panel members to discuss the Earthcare submission.

In general Earthcare demonstrated an ability to undertake the project, this was reflected with a qualitative score of 64%. Previous projects highlighted by Earthcare, demonstrated their experience in the landscaping, playground and furniture supply and install works elements. However, their experience in skate park design

development and construction was highly reliant upon their nominated sub-consultants and sub-contractors. The submission also included a new concept design process for the Skate Park which is unlikely to add further value to the project. Accordingly it is recommended that Council delegate authority to the CEO to explore further alternatives in this component of the project.

Whilst the overall project fee submitted by Earthcare exceeded the Shire budget, Earthcare identified through their submission several potential cost saving opportunities for consideration by the Shire. At present the project is over the allocated budget and requires additional funding or re-scoping to meet the existing financial resources allocated to the project. It is expected that this outcome can be delivered through the negotiation process before a final contract proposal is presented to Council for final decision.

### **STATUTORY REQUIREMENTS**

Regulation 11 of the Local Government (Functions and General) Regulations 1996 (Regulations) requires Council to publicly tender if the contract is, or is expected to be, more, or worth more than \$150,000.

Regulation 18 of the Regulations outlines a number of requirements relating to choice of tender. Council is to decide which of the acceptable tenders is the most advantageous to Council. It may also decline to accept any tender.

Regulation 19 of the Regulations requires Council to advise each tenderer in writing of Council's decision.

The utilisation of WALGA's preferred suppliers and RFQ process meets the procurement requirements of the Local Government Act 1995 and regulations. The preferred suppliers have already been through a public tender process to pre-qualify for the panel.

### **STRATEGIC IMPLICATIONS**

This item relates to the following component from the Shire of Jerramungup Community Plan 2016 - 2026;

#### **Aspiration 3.2 - Economic Diversity**

**3.2.1** Continue the development of the Bremer Bay Town Centre including the town square and designs for the civic centre.

### **FINANCIAL IMPLICATIONS**

At present the Shire has secured approximately \$1.7M of funding for the Civic Square, Skate Park and Paperbarks Park upgrade. Through the funding agreement with the Department of Regional Development the Shire has contributed \$500,000 which includes work done on the Civil Works in Bremer Bay Town Centre Stage 2 and the recently completed Walk Trail. \$150,000 of Council's contribution is allocated to this project.

Including contingencies and components of the project that the Shire still needs to deliver the current forecast cost, before project savings are explored is \$1.909M as follows:

Civic Square - \$1,135,309  
Paperbarks Park Upgrade - \$215,865  
Skate Park - \$558,250

### **WORKFORCE IMPLICATIONS**

An additional 0.5FTE allocation of parks and gardens staff is forecast in the Shire's workforce plan to meet the additional operational expense of this new investment.

### **POLICY IMPLICATIONS**

Nil

### **VOTING REQUIREMENTS**

Simple Majority

### **RECOMMENDATION**

That Council:

1. **Accept Earthcare as the Preferred Respondent to the Shire of Jerramungup for the landscaping, playground and furniture supply and install works relative to RFQ 17/02.**
2. **Delegate authority to the Chief Executive Officer to explore and negotiate the potential cost savings identified by Earthcare.**
3. **Delegate authority to the Chief Executive Officer to explore and negotiate alternative skate park subcontractors and/or the potential to remove and conduct a new procurement process relative to the skate park requirements of the Request to deliver greater value in this component of the project.**